

1 UNITED STATES DISTRICT COURT

2 DISTRICT OF NEVADA

3 THOMAS D. JENSEN,

Case No. 3:25-cv-00220-MMD-CLB

4 Plaintiff

ORDER

5 v.

6 HENLEY, et al.,

7 Defendants

9 On May 1, 2025, pro se plaintiff Thomas D. Jensen, an inmate in the custody of
10 the Nevada Department of Corrections, submitted a complaint under 42 U.S.C. § 1983.
11 (ECF No. 1-1). Plaintiff has neither paid the full \$405 filing fee for this matter nor filed an
12 application to proceed *in forma pauperis*. (See ECF No. 1).

13 I. DISCUSSION

14 The United States District Court for the District of Nevada must collect filing fees
15 from parties initiating civil actions. 28 U.S.C. § 1914(a). As of December 1, 2023, the fee
16 for filing a civil-rights action is \$405, which includes the \$350 filing fee and the \$55
17 administrative fee. See 28 U.S.C. § 1914(b). “Any person who is unable to prepay the
18 fees in a civil case may apply to the court for leave to proceed *in forma pauperis*.” Nev.
19 Loc. R. Prac. LSR 1-1. For an inmate to apply for *in forma pauperis* status, the inmate
20 must submit **all three** of the following documents to the Court: (1) a completed
21 **Application to Proceed *in Forma Pauperis* for Inmate**, which is pages 1–3 of the
22 Court’s approved form, that is properly signed by the inmate twice on page 3; (2) a
23 completed **Financial Certificate**, which is page 4 of the Court’s approved form, that is
24 properly signed by both the inmate and a prison or jail official; and (3) a copy of the
25 **inmate’s prison or jail trust fund account statement for the previous six-month**
26 **period**. See 28 U.S.C. § 1915(a)(1)–(2); Nev. Loc. R. Prac. LSR 1-2. *In forma pauperis*
27 status does not relieve an inmate of his or her obligation to pay the filing fee, it just means
28 that the inmate can pay the fee in installments. See 28 U.S.C. § 1915(b).

1 **II. CONCLUSION**

2 It is therefore ordered that Plaintiff has **until July 1, 2025**, to either pay the full
3 \$405 filing fee or file a fully complete application to proceed *in forma pauperis* with all
4 three required documents: (1) a completed application with the inmate's two signatures
5 on page 3, (2) a completed financial certificate that is signed both by the inmate and the
6 prison or jail official, and (3) a copy of the inmate's trust fund account statement for the
7 previous six-month period.

8 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if
9 Plaintiff fails to timely comply with this order. A dismissal without prejudice allows Plaintiff
10 to refile the case with the Court, under a new case number, when Plaintiff can file a
11 complete application to proceed *in forma pauperis* or pay the required filing fee.

12 The Clerk of the Court is directed to send Plaintiff Thomas D. Jensen the approved
13 form application to proceed *in forma pauperis* for an inmate and instructions for the same
14 and retain the complaint (ECF No. 1-1) but not file it at this time.

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16 DATED: May 2, 2025

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20 UNITED STATES MAGISTRATE JUDGE